

Score		Level	Oral assessment	Written assessment	General Assessment
0	0.000 to 0.250	Beginner	The person's knowledge of the language is too limited for this area to be assessed.	The person's knowledge of the language is too limited for this area to be assessed.	Communication is limited to a few short international expressions and constant reference to linguistic aids is necessary.
0.5	0.260 to 0.750	Beginner with some basics	Understands simple expressions. Understands polite expressions. Understands the alphabet.	Can write simple sentences by using certain well known verbs. Can recognise simple sentences. Can identify repetitive words.	Communication is limited to a few basic expressions. The person is unable to hold a conversation. There is not as yet, any notion of tenses or their usage. Hesitation with negatives and questions.
1	0.760 to 1.250	False beginner	Understands simple instructions related to work. Understands polite phrases. Understands phrases but rarely complete sentences.	Understands simple every-day working documents such as e-mails, orders, or technical documents. Can fill in and write limited and repetitive documents. Can use the negative and interrogative forms in the present tense.	Communication is limited, errors frequent, expression very hesitant and the assistance of a dictionary or from a colleague is constant. There is still too much literal translation (unaware of "false" synonyms). Relies totally on word for word translation.
1.5	1.260 to 1.750	Elementary	Understands simple questions. Understands instructions. Can ask simple questions and give very simple information on the telephone. ☒	Understands technical brochures and professional documents. Can read through a document to find specific information which is clearly expressed in a sentence without ambiguity.	Communication is limited to basic knowledge.
2	1.760 to 2.250	Upper Elementary	Understands general every-day situations. Understands simple and precise instructions related to work. Can communicate with another person within a known context.	Understands the general sense of a letter. Can read and write basic emails. The tenses used are still limited.	Communication is limited and difficult; there is a tendency to always use the present tense, orally in particular. Satisfactory conveyance of messages if prepared beforehand. In the case of an unexpected call or one related to a specific area, the person encounters too many problems to be efficient.
2.5	2.260 to 2.750	Lower Intermediate	Knows how to interrupt and ask for the question to be repeated. Understands business conversations on themes prepared in advance. Can give presentations on work, prepared in advance. The person is not capable of following a meeting. The person is capable of dealing with simple phone calls, prepared in advance.	Understands e-mails, faxes and business correspondence. Understands technical brochures. The person is confident with written communication based on a model.	Direct communication is still limited. Can handle situations if prepared in advance. Communication is effective in every day and specific business situations. There is still a lack of nuance and complicated sentence structures.
3	2.760 to 3.250	Intermediate	Understands the majority of business situations and those related to every day work. Can clearly express opinions and provide explanations. Can participate in a group discussion in a known field.	Understands e-mails, simple correspondence, short reports in a specialised field.	Communication is effective in every day and specific business situations. There is still a lack of nuance and complicated structures are still not mastered. Telephone usage still causes some problems and written work remains limited. Vocabulary used is limited to approximately 2,500 words.
3.5	3.260 to 3.750	Upper Intermediate	Is at ease in a discussion on a one-to-one basis. Can deal with a general or business telephone conversation. Can contribute to meetings. ☒	Can write reports, letters, faxes and e-mails with ease.	Communication is efficient and clear in every day and business situations. Can handle nuances and complicated sentence structures quite well. ☒
4	3.760 to 4.250	Advanced	Understands conferences, meetings and presentations. Can express ideas and opinions with precision, and present reports. Can deal with all situations on the telephone.	Understands internal memos, letters and business reports very well.	Communication is good in most areas, vocabulary is rich, grammatical structures are well handled.
4.5	3.760 to 4.250	Upper Advanced	Comprehension is efficient in both a general and professional context.	The person has a better understanding of the nuances of the language and press articles (general and professional). Fully understands professional documents. Masters grammar almost perfectly.	Communication is efficient in every area.
5	4.760 to 5.000	Bilingual	The person's command of the language enables them to confidently handle all situations: conferences, presentations and negotiations.	The person is completely at ease in understanding the language: every nuance in syntax and presentation is identified and understood. The person is capable of drafting all types of document accurately on their own.	Both written and oral communication are efficient in all areas.